

FORESTVILLE EDUCATION FOUNDATION OPEN GRANTS PROGRAM 2024-2025

The Forestville Education Foundation 2024-2025 Open Grants program includes \$15,000 that will be accessible to all Forestville Union School District Staff and volunteers starting Fall 2024. The goal of the program is to advance the quality of education for Forestville School students by supporting projects and programs not otherwise provided by an established school curriculum or budget. Projects may include, but are not limited to:

- Art & Music Enrichment
- Hands-on classroom projects
- Field trips
- Enhanced STEM education
- Assemblies
- Forestville School community services

PRIORITY WILL BE GIVEN TO PROJECTS THAT:

- Augment and enrich the curriculum or school experience rather than take the place of a project which is or could be funded by the District or other existing source.
- Reach the greatest number of students and families
- Serve a specific need that cannot be addressed adequately with District resources
- Leverage resources beyond Foundation funding (i.e. secure additional funding from other sources)

APPLICATION PROCESS

Applications will be accepted from August 1, 2024 – May 1, 2025, on a rolling, first come, first serve basis. Applications will be reviewed, and awards made as soon as possible.

All applicants requesting \$500 or more are required to make a brief presentation at a Foundation meeting/Zoom meeting. The Foundation will allocate time for presentations at the beginning of regularly scheduled meetings, and applicants are welcome to stay or leave the meeting after the presentation. The Foundation meets on the fourth Tuesday of every month at 5:30 pm.

So that the Foundation is aware of all applications submitted, *please submit copies of each application (by email or hard copy) simultaneously to both the Foundation and the Administration.* The Administration will then indicate to the Foundation all projects that have been authorized. Though the Foundation will review all applications submitted, it can only award funds to projects approved by the Administration. Please submit complete applications to:

Forestville Education Foundation

Email: ForestvilleEdFoundation@gmail.com

or Hard Copy: drop off the hard copy at the main school office for the Forestville Education Foundation mailbox.

Administration

Please email or submit hard copies to Merrie Rivera at mriviera@forestvilleusd.org

GRANT REPORTING

Grant recipients will be asked to submit a brief (1-page) report upon completion of the project (before the end of the school year) summarizing the impact of the project and providing original receipts for items outlined in the budget. Project completion reports in person are also encouraged but optional.

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APPLICATION

1. Name of Individual (s) and grade level (s) requesting funds. Include the name and contact information of the person to be contacted in case of questions):

2. Briefly describe your proposed project. Include the intended use/benefit of the project, and approximately how many students/families will be served.

3. Proposed budget: \$ _____

4. If you are seeking other funding sources, please indicate how much you are requesting from each source and when you hope to know the outcome of your request.

5. At which Foundation meeting will you present your project?

*Note, applicants requesting less than \$500 are not required to make a presentation.

Month: _____

Applicant (s) Signature

Administration Authorization

